



Department of Geography and Environment

Course: GENV 372/373

Student's Evaluation of Internship/Practicum

This form is to be printed, completed and signed by the student intern at the end of his/her internship with any agency/company. You may choose to discuss the completed evaluation with your Internship Supervisor to help improve the internship experience for future students. However, if you want your evaluation to be confidential then put it in a sealed envelope and submit it with your final internship report or portfolio assignment to the Internship/Academic Coordinator.

| | |
|--|--|
| <hr/> | |
| Name of Student Intern | Semester of Internship (FA/SP/SU and Year) |
| <hr/> | |
| Name of Agency/Company | Internship Department |
| <hr/> | |
| Name of Supervisor | Title/Position |
| <hr/> | |
| Supervisor's Email | Phone |
| <hr/> | |
| Name of Internship Instructor/Academic Coordinator | |
| <hr/> | |
| Date of Evaluation | |

Internship Job Description (*note: you may attach it to this form*):

Part 1: Please use the scale below to rate your internship experience in the areas mentioned below. Check the box with an “X” for the number that best reflects your assessment, agreement or disagreement with each of the statements below.

Use the scale below to rank the extent to which you agree or disagree with the statements in table “A”:

| | | | | | |
|----------------|-------|-------------------------------------|----------|-------------------|-------------------------|
| 1 | 2 | 3 | 4 | 5 | 6 |
| Strongly Agree | Agree | Neutral: Neither agree nor disagree | Disagree | Strongly Disagree | Not sure/not applicable |

| A | General Workplace Experience | 1 | 2 | 3 | 4 | 5 | 6 |
|----------|--|---|---|---|---|---|---|
| i. | Acceptance – my supervisor(s) was/were willing to work with me throughout the internship | | | | | | |
| ii. | Responsibilities – the job description and requirements were clearly defined for me. | | | | | | |
| iii. | Organizational structure of agency – this was clearly provided | | | | | | |
| iv. | Policies & Ethics - the agency’s policies and ethical guidelines were made available to me at the start of the internship. | | | | | | |
| v. | Collegiality/Interpersonal Relations – it was easy interacting with the employees and clients professionally | | | | | | |
| vi. | Adaptability – it was easy to fit in as people showed a positive attitude and respect for interns | | | | | | |
| vii. | Learnability – there were opportunities for me to learn new things and grow professionally | | | | | | |
| viii. | I will definitely recommend this agency to prospective interns | | | | | | |

Use the scale below to rank your level of satisfaction with each of the following items in table “B”:

| | | | | | |
|-------------------|--------------|---|-----------|----------------|-------------------------|
| 1 | 2 | 3 | 4 | 5 | 6 |
| Very Dissatisfied | Dissatisfied | Neutral: Neither Satisfied nor Dissatisfied | Satisfied | Very Satisfied | Not sure/not applicable |

| B | Specific Work Experience | 1 | 2 | 3 | 4 | 5 | 6 |
|----------|---|---|---|---|---|---|---|
| i. | I was able to achieve my internship learning objectives/goals | | | | | | |
| ii. | The jobs/duties assigned to me were reasonable | | | | | | |
| iii. | The training I received through the assigned duties was adequate | | | | | | |
| iv. | Accessibility of resources – I had access to information, data, and/or equipment I needed for my duties | | | | | | |
| v. | Support & Feedback – from supervisor(s) | | | | | | |
| vi. | Support & Feedback – from other employees | | | | | | |
| vii. | Opportunities – involvement & contributions to a team project | | | | | | |
| viii. | Opportunities – involvement in an individual project | | | | | | |
| ix. | Opinions – my ideas about issues were welcomed | | | | | | |
| x. | Questions – questions I had about projects, duties, policies, etc. were encouraged and addressed | | | | | | |
| xi. | I was able to complete the projects/duties assigned to me. | | | | | | |
| xii. | How satisfied were you in completing your assigned responsibilities and projects? | | | | | | |
| xiii. | How satisfied were you with this internship experience? | | | | | | |

