

Student Name: \_\_\_\_\_

ID#: \_\_\_\_\_

Advisor Name: \_\_\_\_\_

Anticipated Graduation Date: \_\_\_\_\_

## CERTIFICATE IN LEADERSHIP & APPLIED PUBLIC AFFAIRS CHECKLIST (15 s.h.) 2023-24 Academic Calendar

THIS CHECKLIST IS INTENDED TO ASSIST STUDENTS AND ADVISORS IN ENSURING THAT ALL REQUIREMENTS ARE MET. IT IS THE RESPONSIBILITY OF THE **STUDENT** TO ENSURE THAT ALL REQUIREMENTS FOR THE GRANTING OF A DEGREE HAVE BEEN MET.

### Required Courses (9 s.h.)

| ✓                        | COURSE    | S.H. | NOTES                        | ✓                        | COURSE   | S.H. | NOTES |
|--------------------------|-----------|------|------------------------------|--------------------------|----------|------|-------|
| <input type="checkbox"/> | _____ 391 | 3    | Choose from POLS, HIST, SOCI | <input type="checkbox"/> | POLS 493 | 3    |       |
| <input type="checkbox"/> | _____ 392 | 3    | Choose from POLS, HIST, SOCI |                          |          |      |       |

### Internship Courses (6 s.h.) Choose one set below:

| ✓                        | COURSE   | S.H. | NOTES                        | ✓                        | COURSE   | S.H. | NOTES |
|--------------------------|----------|------|------------------------------|--------------------------|----------|------|-------|
| <input type="checkbox"/> | BUSI 395 | 3    |                              | <input type="checkbox"/> | BUSI 396 | 3    |       |
| <input type="checkbox"/> | MCOM 393 | 3    | LC 1                         | <input type="checkbox"/> | MCOM 393 | 3    | LC 2  |
| <input type="checkbox"/> | HIST 315 | 3    |                              | <input type="checkbox"/> | HIST 316 | 3    |       |
| <input type="checkbox"/> | POLS 395 | 3    |                              | <input type="checkbox"/> | POLS 396 | 3    |       |
| <input type="checkbox"/> | _____    | 3    | (Other discipline practicum) | <input type="checkbox"/> | _____    | 3    |       |

- **NOTE:** A total of 15 s.h. are required to graduate and students must have a minimum overall (cumulative) GPA of 3.00. Courses for which the final grade falls below a B- are not counted towards completion.
- **NOTE:** In order to be eligible for graduation you must complete an Application for Graduation via the Student Portal and submit a completed checklist to the Office of the Registrar by April 30 of the year prior to your completion (there is no fee to apply for graduation). Once your complete application has been received, a degree audit will be completed for you. This audit will confirm which courses are still outstanding in order for you to complete your degree.