

APPLY BY DECEMBER 1, 2023

# CGS-M AWARDS

Canada Graduate Scholarship – Master's program

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# Office of Graduate Studies

## Branches

TWU

SCHOOL OF GRADUATE STUDIES  
(SGS)

ACTS

GRADUATE SCHOOL OF THEOLOGICAL  
STUDIES (GSTS)

Together create

FACULTY OF GRADUATE STUDIES (FGS)

Administered by

OFFICE OF GRADUATE STUDIES (OGS)

*Trinity Western University, Langley campus is located  
on the traditional ancestral unceded territory of the  
Stó:lō people.*



# Office of Graduate Studies



**Thesis**



**Policies, Procedures,  
and Forms**



**Scholarships**



**Important Dates**



# Office of Graduate Studies

## EMAIL

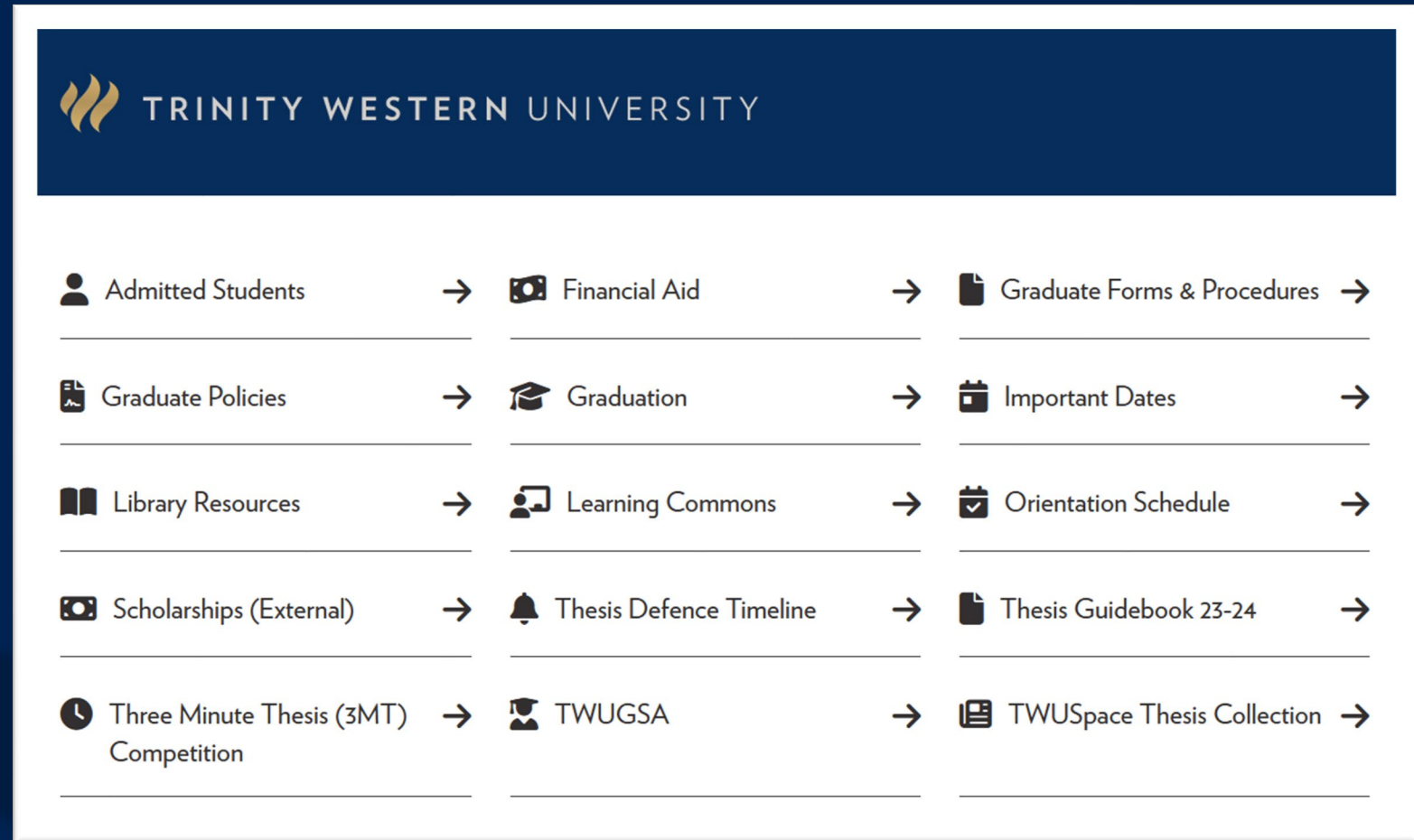
[GradStudies@twu.ca](mailto:GradStudies@twu.ca)

## DOUGLAS CENTRE
















Office 204A

## ONLINE

(Photo linked to full webpage)



The screenshot shows the Trinity Western University logo at the top left. Below it is a grid of 15 navigation links arranged in 5 rows and 3 columns. Each link consists of an icon, a text label, and a right-pointing arrow. The links are: Admitted Students, Graduate Policies, Library Resources, Scholarships (External), Three Minute Thesis (3MT) Competition, Financial Aid, Graduation, Learning Commons, Thesis Defence Timeline, TWUGSA, Graduate Forms & Procedures, Important Dates, Orientation Schedule, Thesis Guidebook 23-24, and TWUSpace Thesis Collection.

 Admitted Students →	 Financial Aid →	 Graduate Forms & Procedures →
 Graduate Policies →	 Graduation →	 Important Dates →
 Library Resources →	 Learning Commons →	 Orientation Schedule →
 Scholarships (External) →	 Thesis Defence Timeline →	 Thesis Guidebook 23-24 →
 Three Minute Thesis (3MT) Competition →	 TWUGSA →	 TWUSpace Thesis Collection →



# CGS-M Overview

(Photo linked to full webpage)

## Canada Graduate Scholarships – Master’s program

Overview	
<b>Value</b>	\$17,500 for 12 months, non-renewable
<b>Application deadline</b>	<a href="#">December 1</a>
<b>Application procedures</b>	<a href="#">See below.</a>
<b>How to apply</b>	<p>The application platform (<a href="#">Research Portal</a>) will open in late August or early September, within five business days of the launch of the funding opportunity.</p> <p>To view instructions and other resources, consult the <a href="#">Canada Graduate Scholarships – Master’s program resources</a> web page.</p> <p>To create or access an application, log in to the <a href="#">Research Portal</a>.</p> <p>To create a Canadian Common CV, log in to the <a href="#">Canadian Common CV website</a>.</p>
<b>Contact</b>	<a href="#">See below.</a>

# Who funds the CGS-M awards?

## TRI-AGENCIES

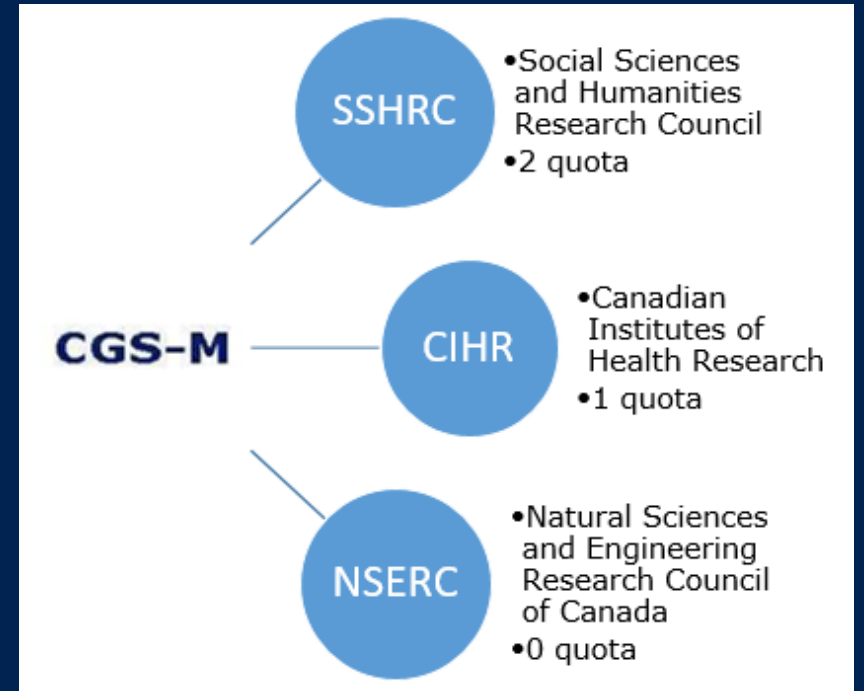
Three federal research funding agencies that work in close collaboration to “invest in talented people, research excellence and infrastructure, and facilitate knowledge translation and mobilization to help foster a culture of social and commercial innovation.”



# University Quotas

Eligible Canadian institutions receive allocations of CGS-M awards

(Photo linked to full webpage)



# Award Allocations

- Each institution has its own quota
- Applicants can identify up to three potential host institutions on their application
- Determine the appropriate funding agency for your research
- Determine which institutions you're interested in applying to
- Determine whether those institutions have a quota for your appropriate funding agency
- Funding is tenured at the institution where you accept the award





# TWU & ACTS Program Eligibility

## SOCIAL SCIENCES AND HUMANITIES

### RESEARCH COUNCIL (SSHRC) – 2

- Biblical Studies & Christian Thought
- Counselling Psychology
- Educational Studies
- Interdisciplinary Humanities
- Linguistics
- Marriage & Family Therapy (ACTS)
- Nursing
- TESOL
- Theology & Theological Studies (ACTS)

#### Program of study eligibility

An eligible graduate program must include a significant research component that leads to the completion of a thesis, major research project, dissertation, scholarly publication, performance, recital and/or exhibit that is merit/expert-reviewed at the institutional level as a requirement for completion of the program.

**Joint programs** with a professional degree (for example, MD/PhD, DVM/PhD, JD/MA, JD/PhD, MBA/PhD, MA/MBA) as well as **clinically oriented programs of study**, including clinical psychology, are eligible if they have a significant autonomous research component, as described above.

Master's programs that are based only on course work are typically not eligible since they do not include a significant research component, as described above.

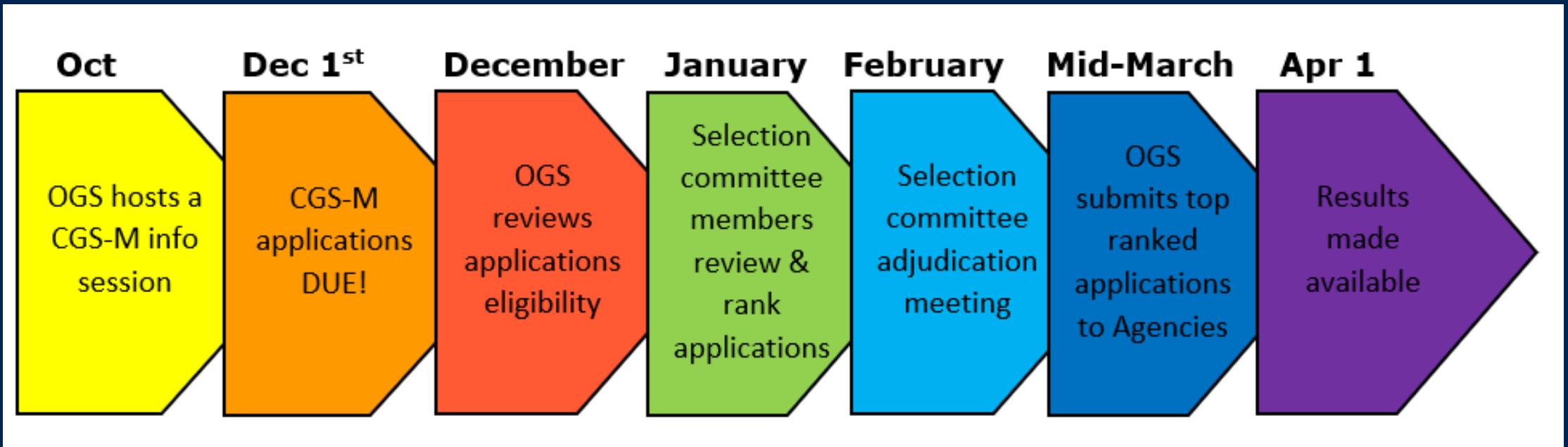
## CANADIAN INSTITUTES OF HEALTH

### RESEARCH (CIHR) – 1

- Counselling Psychology
- Nursing



# CGS-M Application Timeline



# Next Steps

- Speak to your supervisor or program director about applying
- Confirm your eligibility
- Select appropriate funding agency
- Determine if your proposed host institution(s) has an allocation for your appropriate funding agency
- Read the CGS-M application instructions
- Start an application in the Research Portal
- Gather your transcripts
- Identify two referees and ask if they are willing to provide a referral for you before Dec 1
- Attend TWU's virtual CGS-M Application Workshop on Nov 2 at 11:30 a.m. (link to join)



# Applicant Eligibility

- Citizenship status
- Program of study completion status
- Program of study eligibility
- Eligible locations of tenure
- Field of research eligibility



# Selecting the Appropriate Agency

[Webpage \(linked\)](#)

## SSHRC – Social Sciences & Humanities

The intended outcome of the research must primarily be to add to our understanding and knowledge of individuals, groups, and societies - what we think, how we live and how we interact with each other and the world around us.

## NSERC – Natural Science & Engineering

The intended objectives of the research must primarily be to advance knowledge in one or more of the natural science or engineering disciplines.

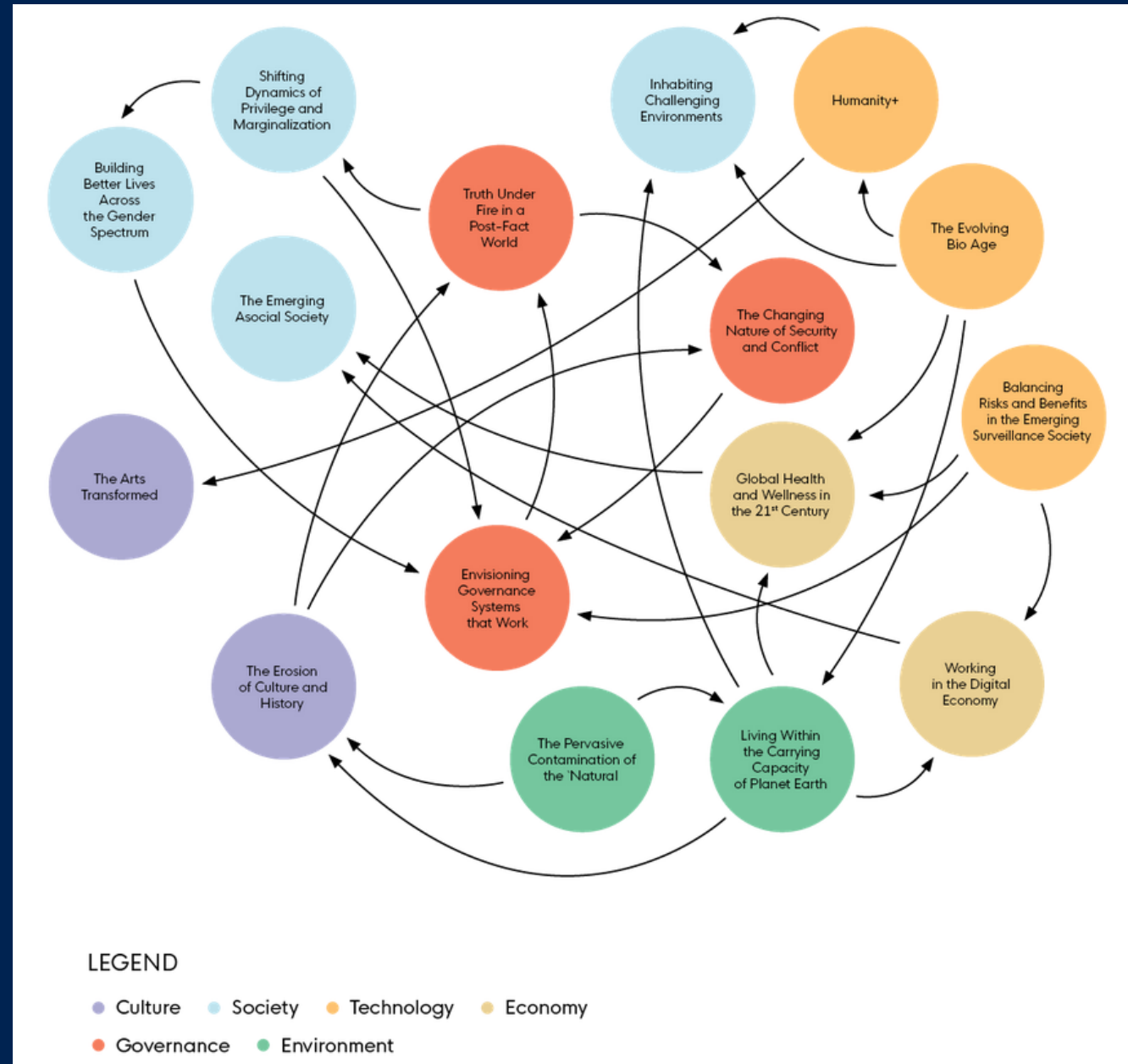
## CIHR – Health

The intended outcomes of the research must primarily improve or have an impact on health and/or produce more effective health services and products and/or strengthen the Canadian health care system.



# SSHRC Imagining Canada's Future

(Photo linked to full webpage)



# NSERC Research Areas

List of research topics here.

(Photo linked to full webpage)



[https://www.nserc-crsng.gc.ca/professors-professeurs/grants-subs/dgplst-osdlste\\_eng.asp](https://www.nserc-crsng.gc.ca/professors-professeurs/grants-subs/dgplst-osdlste_eng.asp)





# CIHR Priority Driven Initiatives

(Photo linked to full webpage)





# Application Process

- Application in the Research Portal
- Outline of proposed research (max 1 page)
- Bibliography and citations (max 1 page)
- Transcripts
  - All post-secondary transcripts, including Fall 2023 (even though there are no grades)
  - Transcripts must be dated within the Fall 2023 semester (September or later)
- Canadian Common CV
  - An application that allows researchers to enter their CV data once for submission to a network of federal, provincial, and non-profit agencies
- Special Circumstances
  - Circumstances that have interrupted your research, academic achievement, professional career, or completion of degree
- Reference Assessments
  - Two, submitted directly in the Research Portal



# Research Portal



Government  
of Canada

Gouvernement  
du Canada

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## Research Portal



Canada

### Welcome to the Research Portal

#### Account

The Research Portal is intended for use only by individuals participating in the preparation of applications for funding from the Canadian Institutes of Health Research (CIHR), the Natural Sciences and Engineering Research Council of Canada (NSERC) and the Social Sciences and Humanities Research Council of Canada (SSHRC), in the administration of awards, and in the merit review of applications.

Before using the Research Portal, you must read the [Terms and conditions](#) and [Transparency](#) (see below). When you login and use this system, it means that you understand these policies and conditions and you consent to the use of your personal information for administrative purposes.


#### Notice: Maintenance Window

This system will normally be unavailable to users Saturdays from 7:30 to 9:30 a.m. (eastern), as well as on the second Wednesday of each month from 6:00 to 10:00 p.m. (eastern).

#### Sign In

Email:

Password:

 Sign In

New here? [Create account](#)

I forgot my [password](#).



# Special Circumstances

- Applicants can outline any special circumstances that have affected their performance or productivity.
  - For example, delays in disseminating research results due to health problems, family responsibilities, parental leave, disabilities, trauma and loss, or other applicable circumstances.
- Applicants may want to consider including disruptions caused by the COVID-19 pandemic, if applicable.
  - For example, lab access, equipment delays, family responsibilities, etc.
  - Should include an explanation about what was done to adjust or compensate in response to these impacts.



# Outline of Proposed Research (1 page)

- A proposal needs to be written in plain-language that will communicate effectively to all readers.
- An **interdisciplinary** group of selection committee members will be evaluating your application. Some committee members will speak a different disciplinary “language”, so your proposal needs to be written in lay terms.
- Ensure that your proposal provides a clear outline of your research, including, for example, the research question(s), context, objectives, methodology, and significance, as well as expected contributions to advancing knowledge.
- Consult with your supervisor when writing your proposal. The Office of Graduate Studies cannot assist applicants with writing their research proposals.



# Bibliography and citations (1 page)

- Citations for all works referenced in the research proposal.
- Format used by the primary discipline of the proposed research.



# Transcripts

Up-to-date official transcripts are required.

- Transcripts for the fall semester in the year of application must be included, whether they contain grades or not
- If transcripts include transfer credits from another institution, the original transcript with grades must be included
- Transcripts are used to confirm the number of months of graduate studies completed
- Transcripts are also used to determine first-class average and current registration



# Transcript Key

A transcript key must be included for each institution for which a transcript is submitted.

Applications without transcript legends will not meet eligibility criteria.

If submitting electronic transcripts, applicants are responsible for contacting the respective university to obtain the legend. Pages from an Academic Calendar or equivalent are not accepted.

## TRINITY WESTERN UNIVERSITY TRANSCRIPT KEY

Trinity Western University was established in 1962 and is chartered by the Province of British Columbia to grant degrees. The University currently offers Bachelors, Masters, and Doctoral (Ph.D., D.Min.) degrees. In 1969, it operated under the "Trinity Junior College Act" of the Province of British Columbia. An amendment to this act in 1972 provided for the name change to Trinity Western College. "The Trinity Western College Act" of 1977 authorized the four-year university program. The Charter amended by the Legislature of British Columbia in 1979 authorized the granting of baccalaureate degrees. In 1985, the Provincial Legislature authorized a name change to Trinity Western University. Trinity Western University is a member of Universities Canada.

### GRADING SYSTEM

Letter Grade	Standing	Prior to Fall 1982	Fall 1982 to Spring 1985	Fall 1985 forward	IP	In progress - The student is currently taking the course. Final grades are entered one week after final exams. Note that graduate students may have extended time frames for final grade entry, particularly for thesis courses. (Not computed into the GPA.)
A+		4.00	4.00	4.30		
A	FIRST CLASS	4.00	4.00	4.00		
A-		4.00	3.70	3.70		
B+		3.00	3.30	3.30	INC	Incomplete - A temporary delay of grading of not more than 15 weeks, due to extenuating circumstances. (Not computed into the GPA.)
B	SECOND CLASS	3.00	3.00	3.00		
B-		3.00	2.70	2.70		
C+		2.00	2.30	2.30	TR	Transfer Credit - TWU credit granted for coursework completed elsewhere. (Not computed into the GPA.)
C	AVERAGE CLASS	2.00	2.00	2.00		
C-		2.00	1.70	1.70	W	Withdrew - After the second week of classes up to the end of the eleventh week. (Not computed into the GPA.)
D+		1.00	1.30	1.30	WP	Withdrew passing - After the sixth week of classes and up to the eleventh week, only under extenuating circumstances. Prior to August 2022. (Not computed into the GPA.)
D	BELOW AVERAGE	1.00	1.00	1.00		
D-		1.00	0.70	0.70	WF	Withdrew failing - After the sixth week of classes and up to the eleventh week, only under extenuating circumstances. Prior to August 2022. (Not computed into the GPA.)
F	FAILURE	0.00	0.00	0.00	EX	Exempted satisfactory. Prior to 1986. (Not computed into the GPA.)
F	Failure due to unsatisfactory performance.				EU	Exempted unsatisfactory. Prior to 1986. (Not computed into the GPA.)
P	Pass - A legitimate grade in a Pass/Fail course. (Not computed into the GPA.)				o	Recalculated term. 1984-2000. (Not computed into the GPA.)
AS	Advance Standing - Credit granted for learning completed. (Not computed into the GPA.)					Repeated Courses - Courses that are taken as a repeat are flagged with an R in the Rpt column. Grades are computed into the GPA for courses flagged with an R. Courses that have been repeated are flagged with an asterisk (*) in the Rpt column. These are considered forgiven and the grade is not computed into the GPA.
AU	Audit - Students may enrol in a course without being required to fulfil the normal requirements of the course. Faithful attendance must be maintained.					
INP	In Progress - No credit granted; student is continuing work towards a thesis, major project, or internship hours during the semester. Prior to March 2023. (Not computed into the GPA.)					
CP	Completed - No credit granted; student has completed their work towards a thesis, major project, or internship hours during the semester. (Not computed into the GPA.)					

Seminary degree programs offered through either Canadian Baptist Seminary, Mennonite Brethren Seminary, or Northwest Seminary-College in the context of the Associated Canadian Theological Schools (ACTS) consortium are awarded conjointly with Trinity Western University.

TWU and member seminaries of the ACTS consortium offer some programming in languages other than English. These are distinguished by the program title [e.g. Korean Worldview Studies (Korean Language only)]. These programs do not require English proficiency for admission to Trinity Western University. Unless otherwise identified, all instruction is in English.

Trinity Western University and the member seminaries of the ACTS consortium operate on a semester system.

WATERMARK IMAGE: THIS ELECTRONIC TRANSCRIPT IS DIGITALLY CERTIFIED AND DOES NOT REQUIRE A RAISED SEAL.



# First-Class Average and Other Measures

TWU's "Policy on Academic Standing" states that a first-class average indicates a cumulative GPA of **3.70 to 4.30**.

A+		4.30
A	FIRST CLASS	4.00
A-		3.70
<hr/>		
B+		3.30
B	SECOND CLASS	3.00
B-		2.70





# Academic Excellence = 50%

Academic excellence	As demonstrated by past academic results, transcripts, awards and distinctions.	
	Indicators of academic excellence: <ul style="list-style-type: none"><li>■ academic record</li><li>■ scholarships and awards held</li><li>■ duration of previous studies</li><li>■ type of program and courses pursued</li><li>■ course load</li><li>■ relative standing (if available)</li></ul>	50%



# Research Potential = 30%

As demonstrated by the applicant's research history, their interest in discovery, the proposed research, its potential contribution to the advancement of knowledge in the field and any anticipated outcomes.

Indicators of research potential:

- quality and originality of contributions to research and development
- relevance of work experience and academic training to field of proposed research
- significance, feasibility and merit of proposed research
- judgment and ability to think critically
- ability to apply skills and knowledge
- initiative, autonomy and independence
- research experience and achievements relative to expectations of someone with the applicant's academic experience

Research potential

30%



# Personal Characteristics and Interpersonal Skills = 20%

Personal characteristics and interpersonal skills	<p>As demonstrated by the applicant's past professional and relevant extracurricular interactions and collaborations.</p> <p>Indicators of personal characteristics and interpersonal skills:</p> <ul style="list-style-type: none"><li>■ work experience</li><li>■ leadership experience</li><li>■ project management, including organizing conferences and meetings</li><li>■ ability or potential to communicate theoretical, technical and/or scientific concepts clearly and logically in written and oral formats</li><li>■ involvement in academic life</li><li>■ volunteerism/community outreach</li></ul>
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# Canadian Common CV (CCV)



**Canadian Common CV**  
www.ccv-cvc.ca

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## Common CV Login

2023-10-05 13:01 EST

\*Username



[Forgot Username](#)

\*Password



[Forgot Password](#)

[Login](#)

Are you a new user?

[Register](#)

# Reference Assessments (2)

- Seek out your potential referees now
  - Are they willing
  - Are they able
- Referees should be familiar with your research and other abilities
  - Academic supervisor
  - Professional supervisor
  - Professor or advisor
- Referees will provide meaningful commentary
  - Ask someone with whom you have a positive relationship



# Notification of Results

Offers of awards will be available in the Research Portal on April 1

Award Installments  
SU24 Start

Summer 2024 (May)  
Fall 2024 (September)  
Spring 2025 (January)

Award Installments  
FA24 Start

Fall 2024 (September)  
Spring 2025 (January)  
Summer 2025 (May)



# Equity, Diversity, and Inclusion

(Photo linked to full webpage)

## Equity, Diversity and Inclusion

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### Tri-Agency EDI Action Plan for 2018–2025

In recent years, the federal research funding agencies have undertaken several initiatives to foster a more equitable, diverse and inclusive research ecosystem in Canada. Despite these efforts, much more needs to be done. In order to achieve world-class research, we must address systemic barriers that limit the full participation of all talented individuals. Moreover, we must create a culture where embedding equity, diversity and inclusion (EDI) considerations into all aspects of research is second nature.



# Application Workshop

Attend TWU's virtual CGS-M Application Workshop  
on **Nov 2** at 11:30 a.m. (link to join)

Applications cannot be revised after the Dec 1 submission date.

## **VIRTUAL APPLICATION WORKSHOP**

**LINK:** <https://twu.zoom.us/j/98455714149>

### NOTES:

- (1) The workshop is not a pre-assessment.
- (2) Applicants are responsible for eligibility compliance and accuracy.







**MT**<sup>®</sup> **THREE  
MINUTE  
THESIS**

FOUNDED BY THE UNIVERSITY OF QUEENSLAND

**Participant  
registration  
due Nov 17**  
*(registration form linked)*

## Spring 2024

Participation is open to all graduate students who are enrolled in research-based programs

Benefits of participating:

- Experience public speaking
- Developing your elevator pitch for future networking situations
- Increased opportunities by publicizing your research: collaborations, agency funding, employer interest

PRIZES up to \$500!



THE

# STORYTELLERS





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# Canada Graduate Scholarships - Doctoral program



Canada

[Home](#) → [Students and fellows](#) → [Postgraduate programs](#) → Canada Graduate Scholarships - Doctoral program

## Canada Graduate Scholarships — Doctoral program

Overview	
Value	\$35,000 per year
Duration	36 months

(Photo linked to full webpage)



# Links

- [CGS-M Resources](#)
- [Tri-Agency Research Training Award Holder's Guide \(TARTAHG\)](#)
- [Guide for Applicants: Considering EDI in your application](#)
- [EDI considerations at each stage of the research process](#)



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