

Student Name: _____

ID#: _____

Advisor Name: _____

Anticipated Graduation Date: _____

BACHELOR OF BUSINESS ADMINISTRATION CHECKLIST (122 s.h.) 2023-24 Academic Calendar

THIS CHECKLIST IS INTENDED TO ASSIST STUDENTS AND ADVISORS IN ENSURING THAT ALL REQUIREMENTS ARE MET. IT IS THE RESPONSIBILITY OF THE **STUDENT** TO ENSURE THAT ALL REQUIREMENTS FOR THE GRANTING OF A DEGREE HAVE BEEN MET.

1. Inquiry: Ways of Knowing - Core Requirements (40 s.h.*)

*University Core Requirements are modified for students who transfer in with 57 s.h. or more of initial transfer credit. See Academic Calendar for details (twu.ca/calendar).

✓	COURSE	S.H.	NOTES	✓	COURSE	S.H.	NOTES
	FOUNDATIONAL INQUIRIES (28 sem. hrs.)			<input type="checkbox"/>	Academic Writing Requirement ²		
<i>Academic Research & Writing</i>				WAYS OF KNOWING (12 sem. hrs.)			
<input type="checkbox"/>	ENGL _____	3	Choose 2 courses (6 sem. hrs.) from ENGL 101, 102, 103, 104.	In addition to the courses on the left, students must take an additional 18 sem. hrs., selecting 3 sem. hrs. from each of the following six categories. *At least 9 sem. hrs. must be from outside of the student's major.			
<input type="checkbox"/>	ENGL _____	3					
<i>Foundations</i>				<i>Aesthetic & Performance Inquiry</i>			
<input type="checkbox"/>	FNDN 101	1	Compulsory during the first semester of the first year. ¹	<input type="checkbox"/>	_____	3	Choose 3 sem. hrs. from the Aesthetic & Performance Inquiry category below.
<input type="checkbox"/>	FNDN 102	3	Normally taken before year 3.	<i>Cultural & Linguistic Inquiry</i>			
<input type="checkbox"/>	FNDN 201	3		<input type="checkbox"/>	_____	3	Choose 3 sem. hrs. from the Cultural & Linguistic Inquiry category below.
<i>Logical & Ethical Reasoning</i>				<i>Experiential & Embodied Inquiry</i>			
<input type="checkbox"/>	PHIL _____	3	Choose one of PHIL 100, 103, 105, 106, 109, or 210.	<input type="checkbox"/>	_____	3	Choose 3 sem. hrs. from the Experiential & Embodied Inquiry category below.
<i>Religious & Spiritual Thought</i>				<i>Historical & Archival Inquiry</i>			
<input type="checkbox"/>	RELS 110	3	Compulsory during the first semester of the first year.	<input type="checkbox"/>	_____	3	Choose 3 sem. hrs. from the Historical & Archival Inquiry category below.
<input type="checkbox"/>	RELS 111	3		<i>Quantitative & Computational Inquiry</i>			
<input type="checkbox"/>	RELS 112	3		**	**	**	Satisfied by BUSI 176.
<i>Scientific Method & Lab Research</i>				<i>Social & Global Inquiry</i>			
<input type="checkbox"/>	_____	3	Choose one of BIOL 103, 104, 113/198, 114/199, 216, 241, 262; CHEM 101, 103/198, 111/198; GENV 109, 121, 262; GEOL 109; PHYS 111.	**	**	**	Satisfied by BUSI 311.

¹FNDN 101 is compulsory during the first semester of the first year for all new students unless they have a minimum 24 sem. hrs. initial transfer credit.

²**Academic Writing Requirement:** students must take WRTG 100 (native English speakers) or WRTG 101 (non-native English speakers) in their first semester at TWU, unless exempt at the time of admission to the University. WRTG course credit may be included toward a degree program as elective credit.

Aesthetic & Performance Inquiry

Choose 3 semester hours from: ART 181, 182, 250; ENGL 207, 208, 310; HKIN 342; MCOM 211, 221, 231, 369; MUSI 110; PHIL 370; SAMC 111, 370; THTR 130, 161; any Music Ensembles; any Music Lessons.

Cultural & Linguistic Inquiry

Choose 3 semester hours from: ANTH 210, 395; EDUC 496; ENGL 240, 334, 482; GREE 235; HEBR 245; HIST 237; IDIS 201; POLS 237; RELS 235, 245; SOCI 395; any World Languages & Cultures course (CHIN, FREN, JAPA, RUSS, SPAN).

Experiential & Embodied Inquiry

Choose 3 semester hours from: ART 305, 306, 307; BIOL 316, 318, 362, 364, 409, 410; BIOT 200, 300, 400, 409, 410; BUSI 395, 396, 49x; CHEM 409, 410; CMPT 409, 410; EDUC 302, 303, 402, 403; GENV 131, 316, 318, 372, 373, 374, 375, 409, 410; HIST 310, 315, 316; HKIN 201, 202, 216, 235, 266, 336, 355, 455, 456, 457, 458, 459, 460; LING 398, 399; MATH 409, 410; MCOM 281, 391, 392, 393; NURS 213; POLS 395, 396; PSYC 322, 497, 498; SOCI 320, 411, 420; THTR 101, 102, 151, 152, 153, 154, 175, 210, 301, 302, 351, 352, 353, 354; any 1 sem. hr. HKIN Activity course; any Travel Study.

Historical & Archival Inquiry

Choose 3 semester hours from: ART 237, 238; ECON 306; GENV 312; HIST 107, 108, 135, 306, 339, 391; MUSI 131, 132; NURS 230; PHIL 203, 314, 421; POLS 391; PSYC 408; RELS 320, 351, 352, 475; SAMC 112; SOCI 391; THTR 331, 332.

This program is offered under the written consent of the Minister of Advanced Education effective March 9, 2006, having undergone a quality assessment process and been found to meet the criteria established by the minister. Nevertheless, prospective students are responsible for satisfying themselves that the program and the degree will be appropriate to their needs (for example, acceptable to potential employers, professional licensing bodies, or other educational institutions).

2. Required Business Courses (48 s.h.)

Note: a minimum grade of C is required in each of these courses.

✓	COURSE	S.H.	NOTES	✓	COURSE	S.H.	NOTES
<input type="checkbox"/>	BUSI 111	3		<input type="checkbox"/>	BUSI 301	3	
<input type="checkbox"/>	BUSI 121	3		<input type="checkbox"/>	BUSI 311	3	
<input type="checkbox"/>	BUSI 176	3		<input type="checkbox"/>	BUSI 342	3	
<input type="checkbox"/>	BUSI 222	3		<input type="checkbox"/>	BUSI 346	3	
<input type="checkbox"/>	BUSI 231	3		<input type="checkbox"/>	BUSI 352	3	
<input type="checkbox"/>	BUSI 245	3		<input type="checkbox"/>	BUSI 363	3	
<input type="checkbox"/>	BUSI 275	3		<input type="checkbox"/>	BUSI 377	3	
<input type="checkbox"/>	BUSI 280	3		<input type="checkbox"/>	BUSI 484	3	

3. Required Specialization Courses (12 s.h.) – Choose a subject below.

✓	SUBJECT	COURSE #	S.H.	NOTES	✓	SUBJECT	COURSE #	S.H.	NOTES
<input type="checkbox"/>	Accounting*	BUSI 321	3		<input type="checkbox"/>	International Business	BUSI 411	3	Offered on Travel Study
		BUSI 322	3				BUSI _____	3	Choose three of: BUSI 338, 412, 413, 480, 494.
		BUSI _____	3	Choose two of: BUSI 323, 324, 421, 426, 428, 491.			BUSI _____	3	
		BUSI _____	3				BUSI _____	3	
<input type="checkbox"/>	Finance*	BUSI 441	3		<input type="checkbox"/>	Leadership and Management	BUSI 480	3	
		BUSI _____	3	Choose three of: BUSI 323, 370, 381, 412, 413, 435, 446, 481, 495.			BUSI _____	3	
		BUSI _____	3				BUSI _____	3	
		BUSI _____	3				BUSI _____	3	
<input type="checkbox"/>	Financial Planning	BUSI _____	3	Choose four of: BUSI 317, 428, 318, 442, 497	<input type="checkbox"/>	Marketing	BUSI _____	3	Choose four of: BUSI 334, 335, 338, 430, 435, 437, 496
		BUSI _____	3				BUSI _____	3	
		BUSI _____	3				BUSI _____	3	
		BUSI _____	3				BUSI _____	3	
<input type="checkbox"/>	Human Resource Management*	BUSI _____	3	Choose four of: BUSI 351, 446, 453, 454, 459, or 493	*In order to meet the requirements of the professional designations (CPA, CFA, CFP, CPHR) some adjustments to the normal BBA requirements may be needed. Students should review this with their advisor. NOTE: Students wishing to complete two specializations may not count the same course in both. NOTE: a minimum grade of C is required in each of these courses.				
		BUSI _____	3						
		BUSI _____	3						
		BUSI _____	3						

4. Ancillary Courses (9 s.h.)

NOTE: a minimum grade of C is required in each of these courses.

✓	COURSE	S.H.	NOTES	✓	COURSE	S.H.	NOTES
<input type="checkbox"/>	ECON 201	3		<input type="checkbox"/>	IDIS 410	3	
<input type="checkbox"/>	ECON 202	3					

5. Elective Courses (13 s.h.)

If you choose to take a concentration or a minor, please attach the appropriate concentration/minor checklist available at twu.ca/advising

✓	SUBJECT	COURSE #	S.H.	NOTES	✓	SUBJECT	COURSE #	S.H.	NOTES
<input type="checkbox"/>					<input type="checkbox"/>				
<input type="checkbox"/>					<input type="checkbox"/>				
<input type="checkbox"/>					<input type="checkbox"/>				

NOTES:

- Students are expected to be competent in the use of Microsoft Office Suite (MS Word, Excel Spreadsheets, MS Access, and PowerPoint) for use in second year and subsequent Business classes.
- BBA students must achieve an overall 2.5 GPA in all of the Business, Economics, and Mathematics courses required in the first two years of study (minimum C grade in each course). Students failing to achieve this minimum must address this deficiency before commencing upper-level study in Business Administration.
- The 2.5 GPA must be sustained in all required Business and Economics courses taken at the upper level. A minimum C grade is required for each course as well as for IDIS 410 (or POLS/IDIS 393 if attending LLC).
- A total of 122 s.h. of credit, including a minimum of 42 s.h. (36 s.h. in the major) of upper-level credit is required for graduation. A minimum overall (cumulative) GPA of 2.00 is required for graduation.
- In order to be eligible for graduation you must complete an Application for Graduation via the Student Portal and submit a completed checklist to the Office of the Registrar by April 30 of the year prior to your completion (there is no fee to apply for graduation). Once your complete application has been received, a degree audit will be completed for you. This audit will confirm which courses are still outstanding in order for you to complete your degree.

		YEAR 1
✓	s.h.	Fall
	1	FNDN 101
	3	ENGL 103
	3	RELS 110
	3	BUSI 111
	3	BUSI 121
	3	BUSI 176
Semester Total:		16

		YEAR 2
✓	s.h.	Fall
	3	Core ¹
	3	BUSI 222
	3	BUSI 275
	3	BUSI 280
	3	ECON 202
Semester Total:		15

		YEAR 3
✓	s.h.	Fall
	3	Core ¹
	3	BUSI 301
	3	BUSI 311
	3	BUSI 342
	3	BUSI ²
Semester Total:		15

		YEAR 4
✓	s.h.	Fall
	3	Core ¹
	3	BUSI 311
	3	BUSI 346
	3	BUSI ²
	3	Elective
Semester Total:		15

		YEAR 1
✓	s.h.	Spring
	3	FNDN 102
	3	ENGL 104
	3	Core ¹
	3	BUSI 231
	3	ECON 201
Semester Total:		15

		YEAR 2
✓	s.h.	Spring
	3	FNDN 201
	3	Core ¹
	3	Core ¹
	3	BUSI 245
	3	BUSI ²
Semester Total:		15

		YEAR 3
✓	s.h.	Spring
	3	Core ¹
	3	BUSI 352
	3	BUSI 377
	3	BUSI ¹
	3	Elective
Semester Total:		15

		YEAR 4
✓	s.h.	Spring
	3	IDIS 410
	3	BUSI 484
	3	BUSI ²
	3	Elective
	3	Elective
	1	Elective
Semester Total:		16

COURSE LEGEND

Core Courses

- Core electives should be chosen as follows:
 - ONE Logical & Ethical Reasoning
 - ONE Scientific Method & Lab Research
 - ONE Aesthetic and Performance Inquiry
 - ONE Cultural & Linguistic Inquiry
 - ONE Experiential & Embodied Inquiry
 - ONE Historical & Archival Inquiry

Major Courses

- Choose an upper-level BUSI course.

Major + Core Courses

Ancillary Courses

Ancillary + Core Courses

Electives

Summer Sessions are encouraged to reduce semester load and/or repeat courses.

This is an example of what a 4-year degree plan might look like. It is not the official program checklist. In the case of any discrepancy between this program plan and the checklist, the checklist shall prevail. It is the student's responsibility to ensure they complete all program requirements as laid out in the approved checklist.