



TRINITY WESTERN UNIVERSITY



TWU SUMMER CAMPS

Parent Handbook

To Trinity Western Camp Families and Guardians,

We are excited to welcome you to our campus this summer, and we cannot wait to meet you!

This handbook is a helpful tool to guide your experience this summer. We are looking forward to the fun-filled adventures ahead.

Our mission for our camps is to provide a safe, fun, and loving environment for kids of all walks of life to learn and grow. We have embedded our values of faith, respect, relationships, and learning into all our camps.

Our camps have been created to foster friendship, curiosity, creativity, and growth in your children while keeping them physically active throughout their time with us. Most camps have a short daily Bible time. At a parent's request, this time can be optional, just let us know.

If you have any concerns or questions along the way, feel free to contact us at camps@twu.ca.

See you soon!

2024 Summer Day Camp Staff





First Day of Camp!

REGISTRATION & FORMS

Yay! Today is the day your child gets to come to camp!

We recommend taking a look at our campus map on page 8 prior to your arrival, as well as arriving 15 minutes early on the first day. Please ensure that you have filled out all your forms online PRIOR to arriving at camp with your child. If you have already registered, you will have either received an email with the links to the online waivers or were given the links during registration. If you missed that information, you can [find the waivers online](#).

HOURS OF OPERATION

Our Summer Camps run from **9 a.m.–3 p.m.** with the exception of our half-day Funzone Camps that run from **9–11:30 a.m.**

Make sure to take a look at our before/after camp care options to accommodate your schedule beyond 9 a.m.–3 p.m. (Additional fees will apply.)

LOCATION

Most of our camps will be at 22500 University Drive on the Trinity Western University Langley campus. You will receive an email a few days before, indicating where on campus your camp will meet.



How to Prepare for Camp

WHAT TO BRING

- Nutritious Nut-Free Lunch
- Water Bottle
- Sunscreen and/or Hat
- Running Shoes
- Activewear Clothing
- Extra Layers
- Rain Gear

WHAT NOT TO BRING

- Nuts/Peanuts
- Electronic Devices
- Valuables
- Money



HEALTHY FOOD & SNACKS

Here at TWU, we want to encourage healthy choices, especially when it comes to food. Please pack your child a healthy and nutritious lunch along with snacks. This will help your child to have the necessary energy to run and play all day long! We DO NOT have refrigerators or microwaves at camp, so please plan accordingly. To help keep food fresh and cold, we recommend using insulated lunch bags along with frozen water bottles. To keep your children safe, avoid foods that spoil easily.

As we know the summer can be hot, we will be having regular water breaks in our camps, so make sure to pack a reusable water bottle so we can refill it when it gets empty. Try freezing water bottles the night before to keep water colder for longer.





About Us & Our Team

WHO WE ARE

Our team is made of current and previous TWU students. All of our counsellors are fun, caring, and ready to fully invest in your child to make their experience positive. All of our counsellors have First Aid and CPR- C training and have undergone extensive pre-camp training. Our specialty camp counsellors have years of experience and have activities ready to best lead your children!

CAMP INCLUSION

At TWU, we want to ensure that all children in all age ranges and abilities are able to have a fun and enriching experience at camp. We have a group of support staff who are able to step in to help provide support to counsellors when difficult situations arise. However, we have some limitations in what support we can provide. If your child needs additional support, please email us with a contact phone number, and we will reach out to you to see if we can put a plan together for your child. All information will be kept confidential and only shared with counsellors working directly with your child. Unfortunately, at this time, we are unable to provide one-on-one support; however, personal support workers are permitted to attend camps to support children. If this is the case, please let us know before the start of camp.

Please note that English language proficiency is required to demonstrate understanding of safety instructions.

SUPERVISION RATIOS

- Young Movie Makers - 6:1
- Youth Adventure Outtrip Camp & Funzone (4-5 years old) - 8:1
- Funzone (6-9 years old) & Salmon, Science & Nature Explorations - 10:1
- Kids Adventure Camp - 11:1
- The Arts & All-Sport - 12:1





Important Info

MEDICATION

If your child needs medication throughout the week, we are more than happy to accommodate. We ask that you fill out the online medical consent [form found online](#) as well as the administration of prescribed and non-prescribed medication form. Medication will be stored with the counsellors in the first aid kits and will be given to the child when necessary. Campers are not allowed to keep medication on them.

MEDICAL EMERGENCIES

Your child's safety is very important to us, and activities will be planned to avoid any unsafe activity. Activities are always monitored to ensure safety standards are maintained. All our staff have current first aid training and always carry first aid kits with them. In the unlikely case of a serious medical emergency, counsellors and camp staff will respond immediately to the situation, and necessary emergency services will be contacted. On campus, we also have emergency first-aid coverage in case of emergencies. Parents/guardians will be briefed at the end of each day on any incident involving their child. In the case of an emergency, you will be contacted via the emergency contact information you provided. Please make sure the contact information is accurate, and let us know if anything changes.

BEFORE/AFTER CAMP CARE

If you require care beyond the hours of 9 a.m.–3 p.m., we have before/after camp care. Before-camp care runs from 8–9 a.m. and after-camp care runs from 3–4:30 p.m. To register, please do as you would normally register for camp. It is essential that your child is registered in the before/after care to ensure we have enough staff.



FAQ

What if my child can't make it to camp?

In the case that your child cannot make it to camp, we ask that you call us at 604.513.2121 ex. 2496 to let us know not to expect them.

What if my child is sick?

If your child is sick, we ask that they stay at home to avoid their illness spreading to other campers. We are sorry for any inconvenience this may cause. If your child becomes sick throughout the day, we will call the parent/guardian on your medical forms.

What if I need to pick up my child early?

We can totally make this work! Just let your child's counsellor know. They will instruct you regarding where you can pick up your child at that time.

What will happen if there are poor weather conditions or extreme heat/smoke?

In the case that there are smoky skies, we will be following BC Health advisories. In the case that it is unsafe for children to be outside playing due to smoke, we will do our best to keep them inside or participating in low exertion exercise. For extremely hot weather, we will combat it with staying in the shade, doing water activities, and staying in our air-conditioned facilities whenever possible. If poor weather conditions like heavy rains occur, camps will gather at separate indoor locations until the rain stops.

Where do I pick up my child?

Unless otherwise instructed by your child's camp counsellor, pick them up in the same place you dropped them off.

Cancelations and Refunds?

All refunds and withdrawals will be subject to a \$35 administration fee for camps under \$245 or a \$50 fee for camps over \$245. There will be no refunds given within seven days of the start of a program unless a doctor's note is provided.

Can I transfer my child to another camp?

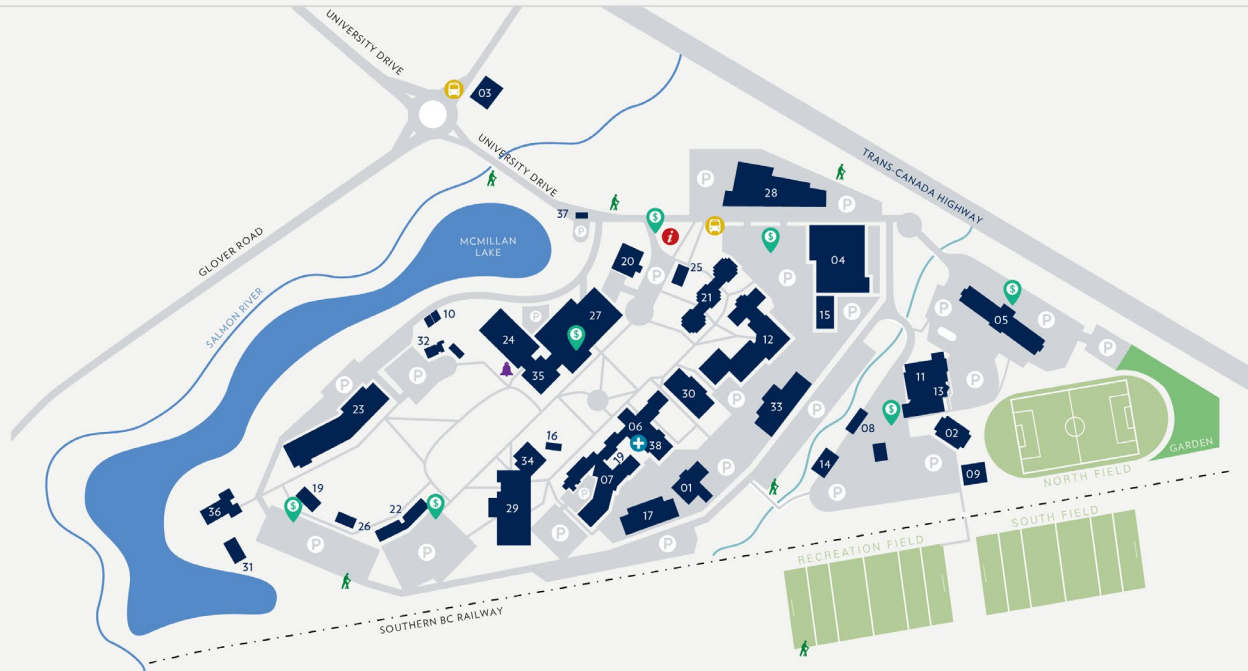
Yes, you can! A transfer fee of \$25 will apply for any transfer request for any single week of camp to any other week of camp. This applies even in cases where the switch is from one week to another of the same program. An additional charge for the cost difference between the camps may also apply. Transfers cannot be made inside of 7 days of the start of a program.

Can someone else pick up my child other than the authorized guardian?

Yes! The parent/guardian authorized on the disclosure, consent, and release form must notify us in person or by email prior to pick up, and that person must be added to the form. This person must bring government issued ID to show when picking up your child. Unfortunately, we will not be able to allow campers to leave without an authorized person.



Campus Map



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|-------------------------------|-------------------------------|----------------------------------|-----------------------------|
| 1. Campus Services | 11. Fosmark Centre | 21. McMillan Hall | 31. Strombeck Portable |
| 2. CANIL Harvest Centre | 12. Fraser Hall | 22. Music Building | 32. Seal Kap House |
| 3. Catholic Pacific College | 13. Graduate Collegium | 23. Neufeld Science Centre | 33. Skidmore Hall |
| 4. David E. Enarson Gymnasium | 14. Grounds Department | 24. Norma Marion Alloway Library | 34. Stanley Nelson Centre |
| 5. DeVries Centre | 15. Gym Portable | 25. Ubuntu Pavilion | 35. Trinity Commons |
| 6. Douglas Centre | 16. Hanson Garden Chapel | 26. Portable 1 & 2 | 36. Vernon Strombeck Centre |
| 7. Douglas Hall | 17. Jacobson Hall | 27. Reimer Student Centre | 37. Welcome Centre |
| 8. Ezra House | 18. Jordan Thiessen Courtyard | 28. Robert G. Kuhn Centre | 38. West Coast Collegium |
| 9. Field House | 19. Marlie Snider Collegium | 29. Robert N. Thompson Centre | |
| 10. Fire Pump House | 20. Mattson Centre | 30. Robson Hall | |

-  PARKING
-  PARKING METER
-  CAMPUS INFORMATION
-  BELL TOWER
-  BUS STOP
-  WELLNESS CENTRE
-  TRAIL ENTRANCE

CONTACT INFORMATION

P: 604.513.2121 ext. 2496

E: camps@twu.ca

twu.ca/camps





TWU
SUMMER
CAMPS

We look forward
to seeing you
this summer!



TRINITY WESTERN
UNIVERSITY

[TWU.CA/CAMPS](https://www.twu.ca/camps)